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West Valley Humane Society

Board Minutes

Wednesday June 3rd, 2026

Called to order at 6:00pm.

In Attendance: Nick, Maddie, Rebekah, Dee, Emily, Chris, Nicole.

Not in Attendance: Nancy, Todd.

Nick called the meeting to order and noted that Nancy and Todd were absent, so the team would rely on the recording and AI-generated notes for the minutes.

***Shelter Updates:**

Maddie- Intake and outcome numbers were strong for May: 181 dog intakes and 166 outcomes, and 158 cat outcomes. The shelter is operating at 65% capacity for dogs and 96% capacity for cats. There are 129 animals currently in foster, including 122 cats, mostly kittens with URI or ringworm, with high intake volume continuing during kitten season.

Dee- The clinic has secured multiple veterinarians, including Dr. Sauer, Dr. Ross, and Dr. Malthop, with one additional potential volunteer who owns a nearby vet clinic. 137 surgeries were performed in May, including 84 dogs, 49 cats, and 4 others. Nicole asked about the process for behavioral euthanasias; Maddie explained that a behavior team meets weekly to assess animals with issues, with final decisions made by management after group discussion. Nick confirmed the current approach gives animals multiple chances to improve before euthanasia is considered.

Rebekah- Adoption numbers are slower than normal for the year: 103 dogs and 61 cats adopted, totaling 164 animals, with approximately \$25,000 in adoption revenue. PetSmart adoptions are performing well. New volunteer opportunities are being prepared and the shelter is ready to begin allowing new volunteers.

***Staff and Facility Updates:**

Emily- Reported a successful all-staff meeting and the introduction of a monthly kudos program where staff can nominate colleagues for gift cards. Facility improvements include new kennel bases, portal installations, and upcoming van wrapping; some infrastructure upgrades are being handled by county maintenance. A new washer broke after two days of use. Several staff merchandise orders remain undelivered despite being placed months ago, including Rebecca's sweater and May's order; Nick will



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follow up with the vendor. Simple logo t-shirts will be offered in color options, with selections to be sent to the team. Emily has not yet developed a detailed Giving Tuesday fundraising strategy but will share the existing donor contact list with Rebecca. Emily also shared updates from the Animal Task Force meeting on the 17th and noted PetSmart's plans to renovate its location, which will temporarily impact building access.

***Ordinance and Municipal Updates:**

Nick shared a detailed ordinance analysis for Caldwell, Nampa, and Canyon County showing potential cost savings. Emily raised concerns that the proposed microchipping requirement may be politically challenging due to public resistance. The team agreed that Washoe County would be a better reference point than some other locations due to demographic similarities. Emily will review the ordinance proposal document more thoroughly, provide feedback, and review the proposed changes with ACO leadership/the sergeant for field input before presentation to the County. Chris expressed concerns that Skoglund may have coordinated with others before the team had a chance to respond; Emily will follow up with Skoglund offline about task force concerns before the larger meeting.

***County Budget Workshop:**

The team discussed scheduling for the upcoming county budget workshop, organized by Chris, which needs to be rescheduled due to conflicts and may be held remotely. The group discussed how to approach budget discussions across multiple jurisdictions, including Nampa's offer to contribute only 1% and open questions about how additional funds would be allocated (inflation, shipping costs, staff raises). Chris will prepare May financial numbers, including day-rate vet costs, for the County budget meeting; begin planning for potential new FTE needs at the PetSmart location; begin facility contingency/future planning discussions with the County; and include a contingency fund request in the County budget proposal for facility maintenance/renovation.

***Financials:**

Chris- Cash balance increased by \$25,000-\$27,000 month-over-month to \$345,000. April revenue came in \$8,500 under budget, but expenses were significantly under budget due to staff attrition and slow hiring. PetSmart location expenses include internet access, supplies, and significant transportation costs requiring at least one additional FTE; the location received a one-time \$75,000 grant from PetSmart. Emily noted that PetSmart adoption tracking is currently being monitored using an off-site event drawer system, with plans to improve tracking of revenue and expenses for the location in ShelterLuv.

***Next Steps:**

Chris

- Prepare May financial numbers, including accounting for day-rate vet costs, for the County budget meeting.
- Start planning for potential new FTE needs for the PetSmart location.
- Begin planning for facility contingency/future planning discussions with the County.



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- Include a contingency fund request in the County budget proposal for facility maintenance/renovation.

Emily

- Forward details of undelivered staff merchandise orders to Nick for follow-up with the vendor.
- Send color options for new staff t-shirts to the team for selection.
- Review and provide feedback on proposed ordinance changes.
- Follow up with Skoglund offline about task force concerns before the larger meeting.
- Share the existing donor contact list with Rebecca.
- Look into setting up better tracking of PetSmart adoptions in ShelterLuv.
- Continue follow-up with the potential new volunteer vet for spay/neuter support.
- Send updates from the Animal Task Force meeting on the 17th to the team.
- Review proposed ordinance changes with ACO leadership/sergeant for field input before presentation to the County.

Nick

- Investigate and resolve issues with undelivered staff merchandise orders (Rebecca's sweater, Jamie's order, May's order).
- Share proposed ordinance analysis with Chris and the team.

Collaboration

- Emily/Rebecca: Begin planning for Giving Tuesday fundraising.

Meeting adjourned at 7:45 pm