



5801 Graye Lane
Caldwell, ID 83607
www.wvhs.pet
P: 208.455.5928
Fed. ID: 20-8179233

West Valley Humane Society

Board Minutes

Wednesday 07-01-26

Called to order at 6:00pm.

In Attendance: Nick, Nicole, Chris, Nancy, Kevin, Todd, Emily, Rebekah , Dee

***Shelter updates:**

Emily-Updated length of stay: 14 days for dogs and 7 days for cats. Animal Intakes/Outcomes: Dogs Intakes are 219 and 151 Outcomes. Cats were 221 Intakes and 111 Outcomes, with 2 rescue partner outcomes. Current dogs are at 117% capacity and cats are at 192% capacity. There are 167 animals in foster with 3 dogs and 164 cats. Currently there are 48 cats and 3 dogs needing foster. There were also 36 protective custody animals for the month.

Success-All employees showing up for their shifts even with the large capacity numbers of animals.

Challenges- Need Kitten wet food, dry kitten food and miracle nipples.

ACA's Staffing is 10 fulltime with 2 shift leads.

Intake by Jurisdiction:

Canyon County- 201 animals (126 cats, 74 dogs, 1 chicken)

Caldwell-85 animals (51 cats, 33 dogs, 1 bird)

Nampa- 116 animals (35 cats, 102 dogs, 29 chickens)

Other -13 animals

Owner Surrenders 76, 2 adoption returns, 351 strays in, 42 transfers in (ie Viking Vet, West Vet, two protective custodies).

Rebekah- updated total Adoptions for the month: 167 animals, 90 dogs, 76 cats, 1 other. Shelter

Total revenue for Month: Adoptions \$26,634.91; Return to Owners \$5496; Licensing \$1014.09;

Shelter donations \$8910.56, clinic revenue \$4077, and Other \$90,417.09(Contract Payments).

Staff at the front desk is currently 3 fulltime and 1 parttime, and 1 fulltime employee at PetSmart.

Volunteers 19. Volunteer Hours total 184.15 Hours.

Successes-Volunteer Program is up and running again.



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Challenges in getting volunteers into the shelter again.

Events: Edward Jones Event 7/31.

Franz Whitte microchip event 7/24

Earthwise has a donation bin set up at their business for donations.

Famici Winery event was successful.

Dog Days of Summer adoption Event 7/19 to 7/25-75% off adoptions of animals over 6 months of age.

Adoption at Breckenridge Apts Completed.

Dee- Biggest challenge currently is no Full Time Veterinarian. Dr Sauer works on Mondays from 2-5 for vet checks. Dr Ross every other Tuesday 9-5. Dr Bingham works every Tues/Wed 9-4. Dr Israel in Wednesdays and Fridays from 10 to 3

Success for April-Caught up as possible on Surgeries!

There were 17 Euthanasia's in June, 4 dogs, 13 cats for Untreatable medical.

Surgery Numbers for month totaled 188 spays and neuters (94 cats and 81 dogs), 2 "other" surgeries.

Staffing is 2 Fulltime and 1 parttime.

Emily-Still looking for a Full time Vet. Clarified with the management team on the intake process for accepting adopted pets with no time frame. Steve Cushman from Canyon County will post a request ad for a full time Veterinarian on Canyon County Website.

Michelle Glaze requested a meeting with Emily for a potential partnership with Idaho Spay Neuter Inc.

Maintenance is going well with the Canyon County team but has been a little slow due to the recent storm and some flooding issues.

Goals- Canyon County Cat program planning on getting it up and running once a Vet is secured.

Public Clinic.

Opening PetSmart for adoptions Fulltime.

Starting a Public Education Program.

Emily requested to have meeting notes and Shelter financials updated on the WVHS website.



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Chris requested if any updates on balance of the Shelter Maintenance Budget, he will check with Canyon County on this number.

Nick requested graphs on financial comparisons from year to year and month to month.

6:33pm Dee and Rebekah excused from meeting.

Hoarding case from Nampa brought in 48 dogs to the shelter with a 30 minute prior notice.

Chris- Financials:

Revenue is currently under Budget.

Current Cash Balance : \$292,000

Excludes \$65,000 in contract services payment pending deposit.

May close is complete:

Revenue is \$26,500 under budget. April donations \$13,500, May donations \$20,400.

Expenses are about \$9,200 under budget.

Surplus/Deficit(adjusted) \$14,000 payment for 2024 payroll taxes.

Vet Care Supplies are significantly over budget by \$5,000 due to a heavy kitten season.

Spent \$12,000 more than expected between April and May. Suggested we coordinate fundraising around this extra expense.

June pending early observations: Dog adoptions are down 50% from May. Cat adoptions are up 20%. Vet care has normalized but outside services such as Emergency Care and Relief Vet Day rates are up.

Other issues

990 filing is complete. 2024 W-2 filing prior to BBSI are not completed but working to resolve.

Nick discussed the prevalence of New World Screw Worm. Would like some Staff training and inform them of known concerns. Animals are currently treated with Nexgard which works for screwworms.

Nicole talked about a Donor Club and how that would look for Donors and the Shelter Fundraising.



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The team discussed options for investing in marketing and email platforms, with Chris noting the current marketing budget is minimal and the Shelter needs to invest to grow donations. They identified the need to upgrade from Wix to a more compliant and scalable email platform like Mailchimp or Constant Contact, with Kevin suggesting local options like Beehive Kit. The team discussed options for creating video and marketing content for the shelter. Emily will put together an RFP to find the best value as well as considering using Kevin's independent contractor for immediate needs. Nicole suggested a shot list of 5-7 different scenes from around the shelter, including volunteers with animals, intake processes, and adoptions. Also discussed the importance of capturing testimonials from staff, volunteers, board members, adopters and fosters for the content.

Kevin shared the news that West Valley Humane Society was selected for Subaru Share the Love next year with a goal of raising \$50,000.

Executive Session: 7:12 to 7:20pm

Meeting Adjourned at 7:21PM