



5801 Graye Lane
Caldwell, ID 83607
www.canyoncountyshelter.org
P: 208.455.5928
F: 208.454.7811
Fed. ID: 20-8179233

West Valley Humane Society

Board Minutes

Thursday November 13th, 2025

Called to order at 7:02pm.

In Attendance: Nicole, Tyler, Nancy, Kevin, Emily, Maddie, Dee, Eric Skoglund.

Not in Attendance: Nick-excused, Aaron, Shawn Sopoaga

***October Minutes**-Approved by all Board members.

***Shelter updates:**

Dee- Currently the Clinic is staffed appropriately. Both Veterinarians have shortened their hours making it harder to keep up on spay/neuter surgeries. Vet Clinic is fully staffed at this time but the staff is getting burned out due to having to treat Ringworm and Parvo patients at this time. Wins for the month have been completing 21 spay and neuter surgeries in one day for the PetSmart Adoption event.

There were 20 Euthanasia's in October, 5 dogs for behavior, and 15 cats for untreatable medical.

Vaccine Clinics numbers have gone down for the month of October.

Surgery Numbers for October totaled 218 spays and neuters (78 cats and 140 dogs), 9 "other" surgeries (2 cats and 4 dogs).

Maddie-Updated length of stay: 18 days for dogs and 14 days for cats. Animal Intakes/Outcomes: Dogs Intakes are 210 and 172 Outcomes. Cats were 218 Intakes and 156 Outcomes. Currently there are 109 animals in foster with 14 dogs and 121 cats. Another 26 animals at this time are needing foster.

Population numbers: Average Number of dogs 123, and cats 79.

Challenges at this time have been intakes and supporting Nampa ACO's o teaching the intake processes. Current staff is 12 fulltime ACA's 1 part time and two Full time Shift Leads. Not actively recruiting for employees due to the RFP postponement. Doobert is still working well with the foster program.

Emily- updated total Adoptions for the month: 224 animals, 141 dogs and 81 cats and 2 rabbits. Shelter Total revenue for October: Adoptions \$30,729.98; Return to Owners \$3498; Licensing \$1487.81; and in shelter donations \$5789.

Emily has 43 new volunteer applicants. Volunteer hours have added up to 335 hours.



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Pup-kin Trunk or Treat at WVHS Halloween Event was a success and there were 16 animals adopted that day during the event.

PetSmart Adopt Joy went well with \$4225 in adoption fees and a \$3000 bonus from PetSmart charities.

Upcoming events: Photos with Santa 11-22 and 11-23. Fall in Love Adoption Special will be 50% off dog adoptions 11-14 through 11-16. Sweater weather adoption event 1-12 to 12-14 50% off Dogs.

Giving Tuesday -Emily is working with the Mighty Cause training program.

Facilities status has been great with responding to all requests.

Biggest Challenge has been trying to keep up with the training of new volunteers. Emily is trying to encourage senior volunteers to train new volunteers. Volunteers are questioning the next steps due to the RFP process and the postponement. All Staff meeting is 11-19.

***Municipal Updates:**

Updated short time monthly fees for Caldwell will start October 1st and will be \$22,000 for the next 3 months.

RFP has been extended to December second or third at this time. Aaron requested a presentation from WVHS board for the commissioners.

***Financials:**

Tyler stated the shelter has been financially consistent with cash burn at \$40,000, which has decreased from \$60,000. At this time there 25 days of cash on hand as of 10/31. Tyler requested a motion for a temporary reprieve of sixty days from the Shelter Board Standard for cash on hand until 01-01-26.

Motion approved by all Board members.

Meeting adjourned at 8:09pm.