



5801 Graye Lane
Caldwell, ID 83607
www.wvhs.pet
P: 208.455.5928
Fed. ID: 20-8179233

West Valley Humane Society

Board Minutes

Wednesday June 4th, 2025

Called to order at 7:04pm.

In Attendance: Nick, Nancy, Nicole, Kevin, Kim, Emily, Maddie, Dee, Aaron

Not in Attendance: Tyler

***Shelter updates:**

Kim- updated Staffing; two fulltime employees will be leaving and 2 part-time employees have been terminated. This has become a staffing challenge especially with adoption appointments and vaccine/microchip clinic. Kim has been implementing updated daily schedules and cleaning routine. Other challenges have been Long term animals in the shelter which include dogs and Barn cats. She would like to find more weekend fosters and day dates for the long-term dogs which will help with kennel stress and will help with more information on the animal. Other challenges have been getting the high priority maintenance items completed. Aaron will check with Rick at the County about addressing some of these maintenance issues.

Some successes have been the adoptions of some Long term and Behavior dogs.

Population numbers: Average Number of dogs 99, and cats 111. Current animals in the shelter at this time are 108 dogs, 50 cats and 1 rooster. Currently there are no Protective custody animals.

Animal care needs are Adult wet and dry dog food (would like chicken and rice since some dogs have been having GI issues with current dog foods). Also, wet Pate cat food.

Building needs are Drain grates for dog kennels, Portals for the cat cages, repair current non-working speaker system, outdoor yard repairs and fence repairs.

Emily- updated total Adoptions for the month: 174 animals, 122 dogs, 47 cats and 2 goats. Shelter revenue: Adoptions \$24,397.74; Return to Owners \$4841.00; Licensing \$1,043; and in shelter donations \$2950.13.



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Upcoming events- Microchip Madness \$15, will be on social media to help get pets home with the 4th of July coming up. 6-8-25 Best Friends day 50% off Adoptions, 06-13-25 Black pet adoptions will be \$13, 06-16 to 06-30-25 Stars Stripes and Snuggles Adoption Event-Discount to be determined.

Emily has 28 new volunteer applicants and two volunteers have been cleared for dogs. Volunteer hours have added up to 259 hours.

Currently all front staff have completed the Primary Maddie's Pet Customer Service Training. Staffing for the front office is 3 fulltime and 2 Part time. Prefer to have one more fulltime employee. Success has been the coloring pages they shelter posted on their social media pages. Challenges has been scheduling due to vacations. Emily asked about a follow up board meeting with the shelter staff and Nick confirmed there will be one in the near future. Nicole and Emily will plan to coordinate the upcoming meeting.

Maddie-Updated length of stay: 8.2 days for dogs and 12.6 days for cats. Animal Intakes/Outcomes: Dogs were 196 Intakes and 192 Outcomes. Cats were 124 Intake and 75 Outcomes. Currently there are 87 animals in foster with 1 dog and 86 Cats due to Kitten Season. Another 22 animals at this time are needing foster.

Challenges are figuring out the Doobert Program and trying to train staff how to use Doobert. Maddie states the shelter is running low on Foster Supplies, as well.

Dee-Clinic updates The Clinic techs have participated in the Fear Free training. CET class has been confirmed for June. Current Clinic Staff is 2 Fulltime and 1 part time. There were 14 Euthanasia's in May with 6 dogs (4 Behavior and 1 untreatable medical) and 7 cats (5 Humane reasons and 2 untreatable medical).

Vaccine Clinics had 107 public vaccines and 4 microchips.

Veterinarian staffing updates, Dr Sauer is on Tuesdays and Thursdays, Dr Israel is on Wednesdays and Fridays. Currently Dr Sauer is on Vacation and Dr Israel and Dr Stanley are covering her shifts at this time.

Surgery Numbers for May totaled 132 spays and neuters, 25 "other" surgeries. Wait time for dog surgeries are 4.6 days and cats are 3.7 days with a total wait time of 4.4 days.

Clinic needs are cream cheese, hot dogs pill pockets and Pate wet food for dogs.



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Nick has been in contact with a Veterinarian interested in working at the shelter with a work Visa. He has met with her and her Veterinarian Husband. She interested in surgery but may need to work as a Vet Tech as she awaits her licensing in the US.

7:39pm Managers excused from Board meeting.

***Municipal Updates:**

Caldwell Mayor met with Nick informally and discussed revamping ordinances for both Caldwell and Nampa pending Attorney approval. Possibly could save the cities close to \$200,000 in fees.

Aaron updated for the Canyon County Commissioners about the discussion of updating County Ordinances. They are working with Animal Control on the possible ordinance changes.

***PR /Marketing Events:**

Nicole asked about Pets on Set and will discuss with Emily.

Nick met with a reporter from Nampa Idaho Press. He was asking about shelter and news with Jurisdictions. The report will be stopping by the shelter in the near future to talk to Emily.

Nicole to discuss a Microchipping event with Treasure Valley Subaru's Rob Studebaker and will loop Kevin Miller into the discussion.

Nick asked all board members to read through the engagement letter from Holland and Hart Attorneys, and will request a vote by email soon, as accepting their offer as the WVHS's Attorney.

Aaron left Board Meeting at 7:53.

Executive Session 7:53 to 8:12.

Meeting Adjourned at 8:13pm.